

# **Paper Products Procurement Policy**

Formulated in July 2021 Revised in February 2022

Mitsui & Co. recognizes that our handling of paper products comes with various inherent risks, including environmental risks such as deforestation caused by illegal logging and agricultural development and the loss of biodiversity that accompanies this, and social risks such as violations of worker's rights and the human rights of local communities.

Therefore, we have formulated a paper products procurement policy under our Sustainable Supply Chain Policy with the aim of realizing paper products procurement that results in zero deforestation and exploitation of workers, indigenous peoples and local peoples.

## **Scope of Coverage**

Mitsui & Co. and consolidated subsidiaries ("Mitsui & Co. group")

### **Applicable Products**

Paper products (including pulp raw materials and paper products derived from natural resources such as forest resources, but excluding products derived from recovered paper raw materials) ("Paper Products") handled by Mitsui & Co. group

#### **Conduct Guidelines**

We recognize the importance of natural capital. That is why we work to obtain environment-related certifications, as well as practice the sustainable procurement and supply of resources, materials, foods, and products that are essential for developing a society that takes into account the need to address climate change and biodiversity conservation.

In addition to implementing the following principles ourselves, we also require business partners, including suppliers, to understand and implement these principles with the aim of building sustainable supply chains collaboratively with our partners.

 To carry out fair transactions that take into account international rules and customs and that comply with laws and regulations of the countries and regions in which business activities take place, including export destinations, and to thoroughly prevent corruption.

- To confirm that there will be no procurement from suppliers connected to serious environmental or human rights violations when beginning a new transaction.
- To confirm that Paper Products are made from raw materials for which the legality has been confirmed.
- To strive to ensure traceability in Paper Products production areas.
- To strive to expand handling of products that have received internationally trusted forest certification.
- To avoid being complicit in development that affects high conservation value (HCV), high carbon stock (HCS), or peat swamp forests.
- To confirm that business partners have taken environmental impact into account, including the conservation of ecosystems and water resources in production areas, and chemical substance management.
- To ensure that freedom from forced labor and child labor, and employee freedom from discrimination, harassment, and inhumane treatment, respect for freedom of association and the right to collective bargaining are being maintained and that work hours and wages and occupational health and safety are appropriate.
- To confirm that business partners are showing sufficient consideration to relationships with local communities and the customary rights of local peoples.
- To strive to respect the human rights and cultures of indigenous peoples in accordance
  with relevant international standards such as the United Nations Declaration on the
  Rights of Indigenous Peoples, the Convention concerning Indigenous and Tribal
  Peoples in Independent Countries (ILO Convention: C169), the principle of Free, Prior
  and Informed Consent (FPIC), as well as all applicable laws and regulations.
- To-maintain dialogue with various stakeholders, including local peoples, NGOs, experts, and third-party institutions.

#### Information Disclosure

We will set targets based on the above principles and properly disclose in a timely manner.