

May 18, 2022

To Our Shareholders:

Mitsui & Co., Ltd.

Notice to Shareholders Concerning Measures to Prevent the Spread of COVID-19 at the 103rd Ordinary General Meeting of Shareholders

Thank you for your continuing support of Mitsui & Co., Ltd. (the “Company”).

The purpose of this message is to inform you about the measures that we will be taking to prevent the spread of COVID-19 and protect the safety of shareholders at the 103rd Ordinary General Meeting of Shareholders (the “Meeting”). We request the shareholders who are considering attending the Meeting to check the status of the spread of COVID-19 and make a prudent decision from the standpoint of health and safety. We respectfully request the understanding and cooperation of shareholders in relation to these measures, which are outlined below.

1. Livestream of the Meeting via the Internet

We will livestream the Meeting via the Internet this year, as well, so that our shareholders are able to view the proceedings of the Meeting via Internet, instead of visiting the venue of the Meeting (For details, please refer to the “Information on Livestream” on pages 82-83 of the Notice of the 103rd Ordinary General Meeting of Shareholders (the “Notice”).

2. Exercise of Voting Rights in Writing or Electronically (via the Internet, etc.)

You may also exercise your voting rights by using the voting card, via the Internet, or through other such means. When you vote in writing or vote electronically (via the Internet or other means), the deadline for exercising your voting rights will be 5:30 p.m. (Japan standard time) on Tuesday, June 21, 2022 (For details, please refer to the “Exercise of Voting Rights in Writing or Electronically (via the Internet, etc.)” on pages 78-79 of the Notice). However, viewing the Meeting via the livestream is not recognized as the attendance to the General Meeting of Shareholders under the Companies Act of Japan. Please understand that you will not be able to exercise your voting rights via the Internet on the day of the Meeting.

3. Prior Submission of Questions

We will accept the submission of questions by our shareholders prior to the Meeting, this year, as well. We will respond to questions that we receive prior to the Meeting and that are of particular concern to shareholders on the day of or after the Meeting. We set up a page to take questions on the Company’s website (please refer to the description in 5.) and also conduct questionnaire survey after exercising voting rights via QR code (please refer to pages 79-81 of the Notice) so that our shareholders may submit the matters of concern.

4. On the Day of the Meeting

If the situation changes, we will update the following information. Shareholders who are considering attendance at the Meeting are requested to check this website before leaving home, on the day of the Meeting.

- Date and Venue:
10 a.m., June 22, 2022 (Wednesday) (doors open at 9 a.m.)
The Okura Tokyo, Heian Room (10-4, Toranomon 2-chome, Minato-ku, Tokyo)
* As the venue is different from the previous meeting, please take care to confirm the correct location.
* The venue may be changed if it is not appropriate to be used for the Meeting due to COVID-19 etc. We will immediately post information about any change on this website. Please check this website on the day of the Meeting.
- Restrictions on Admission:
To prevent the spread of COVID-19 and protect the safety of shareholders, attendees will be seated in an orderly fashion and sit so as to maintain a certain distance from other people around. As a result, the number of seats available will be fewer than in ordinary years, same as last year. Please be aware that if the number of attendees exceeds the level at which this spacing can be maintained, we will refuse admission in order to protect the safety of shareholders.

- Shortening of the Agenda:
We plan to shorten the agenda and simplify the content of reports, etc., this year. The videos of the “Report on the Business Report and Consolidated and Non-Consolidated Financial Statements for the 103rd Business Year” and the President’s explanation of the “Business strategy and key issues to address” will be posted on the Company’s website in advance (both only available in Japanese).
- Page for Prior Submission of Questions:
We set up a page to take questions from our shareholders at the URL indicated below. On the day of the Meeting, we will respond to questions that we receive prior to the Meeting and that are of particular concern to shareholders.
https://form.mitsui.com/webapp/form/16694_csy_19/index.do
- Video Streaming of the Meeting:
The Meeting will be livestreamed online (only available in Japanese), including questions and answers, for viewing at home or elsewhere. For details, please refer to the “Information on Livestream” on pages 82-83 of the Notice.
The video footage of the Meeting will be streamed (only available in Japanese) on the Company’s website after the conclusion of the Meeting.
- Posting Comments on Livestream Screen:
This year, a section for posting comments has been added to the livestream screen. Of the questions and comments received in this comment section, the Company plans to provide responses for matters of particular concern to shareholders and post the responses on the Company’s website at a later date. Please note that we will not provide responses on the day of the Meeting. We appreciate your understanding in that regard.
- Cancellation of Commemorative Gifts, etc.:
We will not distribute commemorative gifts, set up display panels, or provide beverages. We greatly appreciate your kind understanding. Shareholders who have answered the questionnaire survey after exercising voting rights via QR code may participate in a drawing for a gift. For details, please refer to the “Information on Gift Drawing upon Exercising Voting Rights via QR Code” on page 83 of the Notice.

5. **Information about the Countermeasures to COVID-19 and Requests to Shareholders**

- We will take various measures to prevent the spread of COVID-19 in the venue. Administrative staff will themselves undergo temperature checks and wear masks, etc., and liquid sanitizers will be provided.
- We request that the shareholders, especially those who are advanced age, and those who are with underlying health conditions or pregnancy, make a prudent decision on attendance at the venue. Further, we strongly request that the shareholders who are not feeling well refrain from attendance at the venue.
- If any of the conditions below apply, please refrain from attendance at the venue.
 - (i) a fever of 37.5°C or above
 - (ii) cough, sore throat and other symptoms of a cold, fatigue, shortness of breath or difficulty breathing, or new loss of taste or smell
 - (iii) pre-existing conditions such as diabetes or hypertension and concerns on the physical condition on the day of the Meeting
 - (iv) tested positive or suspected for COVID-19, had close contact with COVID-19 patient or suspected COVID-19 patient, or have a family member or close friend who is suspected for COVID-19
- If you should attend the venue in person, we request you bring and wear masks. Shareholders who do not bring and wear masks may be refused admission.
- When you enter the venue, your temperature will be checked by using a non-contact thermometer. Any admission of shareholder who is found to have a fever will be refused. Please also be aware that any

admission of shareholder who appears to be unwell may be refused or such shareholder may be asked to leave the venue.

- Alcohol-based sanitizers will be placed at various locations at the venue. All shareholders attending the Meeting are requested to use a sanitizer before entering the venue.
- Please kindly cooperate maintaining sufficient distance in line at the registration desk.
- If you become unwell after entering the venue, please advise the nearest administrative staff. Please kindly note that administrative staff may approach any person who appears unwell for checking.
- To the shareholders who are attending the Meeting at the venue: in case of the appearance of COVID-19 symptoms within two weeks after the Meeting, please contact us immediately at the number below regarding the existence of close contacts.
 - 0120-689-565 (Service Hours: 9:00AM-6:00PM (Japan Time) except for weekends and holidays)
 - ※ The above number is solely for inquiries regarding the Meeting. Please be advised that the inquiry desk is unable to respond to other inquiries.